



Memorandum

To: Lee's Summit 360° Stakeholders
From: Derek Okubo, National Civic League
Date: March 17, 2009
Re: Last Meeting, Next Meeting on March 31, 2009

Congratulations on the progress I observed in your last work session. At this past meeting, you all began to focus on the implementation details of your plan. Between now and the last stakeholder planning session on the 31st, you will finalize those details for presentation to the larger stakeholder group.

Because this is the last report out of all six KPA teams and some of the stakeholders will be getting to our meeting late because of the school event, expect for this meeting to last until 10:00 p.m. to ensure all the KPA teams get their fair amount of time. In addition, this meeting will begin at 6:00 rather than at 6:30 to allow extra time for this session. As in previous report outs, you will provide our input and feedback to each of the KPA teams, striving for consensus on the final plans. Be ready to support each other and provide alternatives where necessary!

Following this meeting, each KPA team will incorporate the final feedback into their plans and turn them into the writing team which has been formed by Vicky and Jon. The purpose of the writing team will be to put the six different plans into a common format and voice in a final report. The writing team will run the drafts through the KPA chairs to make sure that the edited drafts reflect the intensions of the KPA teams.

Concurrently, Jon and Vicki will be working with Mayor Karen Messerli to form the Implementation Committee. The Implementation Committee will work with the city and other key implementers to prioritize the goals and strategies into short, medium and long term goals and partner with these key entities to help move the plans to action. The Implementation Committee will also work with the city as a convener of sub-committees wherever needed to ensure action.

An event to celebrate and recognize your work is scheduled for Thursday, May 7. A council reception will be held in your honor followed by a presentation of the plan to the council by Vicki and Jon (and those designated by them).

We are in the home stretch for this phase of the process. Let's bring it to the finish line! See you on the 31st!