



Memorandum

To: Lee's Summit 360° Stakeholders
From: Derek Okubo, National Civic League
Re: Last Meeting, Next Meeting on February 17
Date: January 29, 2009

Wow, great progress and discussion on Tuesday! I was impressed by the level of discussion, focus, and diligence. I praise you all and the KPA chairs in moving things forward.

At this past work session, teams focused on finishing up their assessments and beginning their work on preliminary issues/goals and potential strategies. Every group is moving at a different pace – that is entirely normal. It is more important to get things done right rather than rush. Remember that extra time will be required at this point in the process and therefore, it will be necessary to meet into between meetings to finish your tasks.

As I mentioned, you should be focusing on the priority issues/goals (the **what**) and the rationale statements (the **why**) that explain why those issues/goals are priorities. In addition, you should be focusing on potential strategies (the **how**) to address those issues/goals. There may be multiple strategies under each issue and goal. The expectation at the next meeting is present your preliminary lists of potential issues/goals, rationales and strategies. At this point, it is okay if they are not set in stone. That will provide the larger stakeholder group with an opportunity to identify what they feel are the highest priorities due to the rationales you provide and their own knowledge of the topics.

We are at crunch time and it is normal to begin to feel a bit more stressed as we head down the home stretch. It is during this time that all of you as participants can really help the process by continuing to share your ideas in a way that is in problem solving mode. That means stepping up and offering alternatives wherever necessary rather than just saying no to ideas. It also means focusing on the broader good of the community instead of a singular, parochial focus. We are a team in every sense of the word!

I look forward to seeing all of you on the 17th!